

Members and Stakeholders' Engagement Plan

(2025-2027)

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NGO Federation of Nepal (NFN)

1. Mapping and Engagement

NFN conducts Annual Stakeholder Mapping and Analysis (ASMA) with active participation from its board, secretariat, and members to review, identify new allies, emerging risks, and changing priorities. The Stakeholder Mapping, Identification, and Engagement exercise was conducted in early 2025 in collaboration with board members, secretariat staff, and member organizations.

Members and Stakeholders	Key Engagement Plan
NFN Member Organizations	NFN creates an environment for its all member organizations to actively engage in NFN's events, programs, and campaigns; contribute to civil society movements across Nepal and globally
Non-member CSOs	NFN collaborates for joint actions to protect civic space and strengthen the civil society ecosystem. Based on the related issues broadly affecting the voices of the people.
Government Agencies	NFN works with the Ministries, Parliament, Parliamentary committees, Social Welfare Council (SWC), other relevant departments, and local/provincial governments to promote civil society-friendly policies and laws.
Civil Society Networks & other Thematic Federations	NFN partners with civil society networks, human rights defenders and thematic federations for advocacy and policy reform.

Development Partners	NFN engages with INGOs, donors, UN bodies, different embassies in Nepal and multilateral organizations for development cooperation and resource mobilization.
Media	NFN collaborates with journalists and media outlets for public awareness and advocacy.
Academia & Universities	NFN works together on research, evidence generation, and knowledge sharing.
Rights-Holders & Marginalized Communities	NFN ensures rights-holders & marginalized communities' voices and facilitates them for advocacy and policy dialogue; supporting leadership from within these communities.

2. Member Organizations Roles & Engagement

- a. Members are encouraged to participate in all NFN-led initiatives, campaigns, and events.
- b. Opportunities will be created for involvement in training, policy dialogues, research, and governance for all members.
- c. Annual district, provincial, and national assemblies will promote inclusive participation.
- d. Members will benefit from capacity-building, leadership development, and peer learning opportunities.
- e. NFN will provide a unique login for each member organization to update their organization profile on the NFN website.
- f. Member-led campaigns will be promoted through NFN’s digital platforms.
- g. Thematic working groups will be formed aligned with NFN’s strategic priorities (e.g., civic space, climate justice, gender equality) to engage member organizations in all-level committees.

h. Regular updates, news, and opportunities will be shared via email groups and digital communication channels.

3. Decision-Making & Ownership

- a. NFN follows a bottom-up planning and decision-making model, ensuring consultation at district and provincial levels.
- b. Executive committees' elections through a democratic process and key decisions involve the participation of all renewed members across levels.
- c. An Advisory Committee will be formed at all levels, with representatives from member organizations too.

4. Communication Flow & Feedback

1. NFN will maintain a digital platform and develop a mobile app for real-time updates and engagement of member organizations.
2. Monthly newsletters, quarterly updates, and special news bulletins for member organizations will keep members informed.
3. A Feedback and Grievance Handling Mechanism (FGHM) will be operational to handle member organizations' and others' concerns and suggestions.
4. Social media, member organizations' webinars, and group SMS alerts will be used for timely communication.

5. Collaboration & Co-Creation

1. NFN shares proposal calls and facilitates member organizations for joint proposal development when needed.
2. NFN co-hosts events and coordinates joint evidence-based advocacy and policy submissions together with member organizations and stakeholders.
3. NFN creates opportunities for regional and international learning exchanges and will be shared with members.
4. NFN acts as a convener of coalitions, bringing together members, non-member CSOs, development partners, media, academia, and rights-holders.

6. Inclusion & Empowerment

1. NFN ensures representation of women, Dalits, Madhesi, Janajati, Youth, and Persons with Disabilities in leadership and decision-making at all levels.
2. NFN allocates resources for the leadership development of representatives of marginalized groups.
3. Apply inclusive and co-planning, monitoring, and evaluation frameworks, using gender and social inclusion lenses across all programmes.

7. Governance & Accountability

1. Governance will be strengthened through annual member audits, public disclosures, adherence to the Code of Conduct, and social audits.
2. Yearly governance scorecards and external audits will ensure transparency.
3. NFN encourages mutual accountability with regular performance reviews of its own structures and member organizations.

8. Solidarity, Campaigns & Advocacy

1. NFN fosters non-financial partnerships grounded in shared values, mutual respect, and collaboration for campaign and advocacy initiatives.
2. NFN leads solidarity actions during human rights violations, democratic backsliding, or civic, disaster, and climate crises.
3. NFN strengthens national and global advocacy coalitions, including collective campaigns on civic space, SDG localization, human rights, democracy and civil society strengthening.
4. NFN provides support to member organizations to generate and use evidence for effective policy advocacy and reforms.

9. Conclusion

This Engagement Plan positions NFN as a vibrant, inclusive, and strategic civil society network in Nepal. By fostering meaningful participation, co-creation, and shared accountability, NFN aims to build a stronger, more united civil society. Engagement is not a one-time event, but an ongoing process of transformation, solidarity, and collective action.